

27 March 2017

Dear Subscriber

### **Send Requisitions for Section 47 Certificate under BMSMA via InteReq**

We have enabled the issuance of Section (47) Certificate under the Building Maintenance Strata Management Act (BMSMA) via InteReq with effect from 1 August 2016.

Law firms are encouraged to use the service to streamline their current workflow and exchanges with managing agents. It is intended to expedite the issuance of S.47 Certificate under BMSMA to law firms within 14 days.

#### **Key benefits to law firms include:**

- One-stop platform to manage all legal requisitions submitted to government agencies and corporations
- Significantly reduces data entry and manual handling of documents related to the requisition
- Instant update and e-mail notification when a reply is returned
- Real-time status update on legal requisitions submitted
- Cash-less transactions (Deduction will be via your existing GIRO Account for InteReq)
- One-stop billing and collection and easy retrieval of billing summary reports for reconciliation
- 24/7 Helpdesk – first line of contact
- Historical data is stored for a period of 3 years for easy download from the date of commencement

#### **24/7 Support**

To optimise the efficiency of this new workflow, law firms will be required to contact CrimsonLogic's one-stop 24/7 Helpdesk if they require any clarification relating to the S.47 Certificate under BMSMA requested via InteReq. Managing agents will only respond accordingly via our Helpdesk to ensure faster and reliable response to law firms.

#### **Participating Managing Agents**

To date, the following **eight agents for 500 over MCSTs** have joined the scheme:

- Newman & Goh Property Consultants Pte Ltd (**wef 1 May 2017**)
- A4 International Pte Ltd
- Colliers International Consultancy & Valuation (Singapore) Pte Ltd
- Earnest Management Services Pte Ltd
- Property Facility Services Pte Ltd
- Realty International Associates Pte Ltd
- Rhodo Property & Estate Management Services Pte Ltd
- Savills Property Management Pte Ltd
- Wisely 98 Pte Ltd

The list of participating agents can be found in the Homepage and will be updated as and when new agents join the scheme.

**To better streamline your workflow, law firms are strongly advised to:**

- 1. Interact with the participating agencies via this mode only to ensure better tracking of the requisitions submitted**
- 2. Urge managing agents to join the scheme if they have not already**

#### Fee Structure

Description	MCST Fee (\$\$)	CrimsonLogic Processing Fee (\$\$)
Issuance of S.47 Certificate under BMSMA	\$25 per certificate	\$6 per certificate

*All fees are exclusive of GST*

*SAL Levy is applicable for all fees imposed per certificate*

Please go to the Announcement page to view the **Quick Guide** to aid you with the requisition for S.47 Certificate under BMSMA or refer to the **FAQ** by clicking on the Help button at the top of the homepage

For more information, please do not hesitate to call our Helpdesk at **6887 7888** if you require more clarification.

Yours sincerely

InteReq Team